



APPLICATION FOR EXEMPTION FROM AAT EXAMINATIONS

(Please read the instructions given overleaf before completing the application form and provide all the necessary information.
You are not eligible to get exemptions based on your G.C.E. O/L results)

I. Student Details

(a) AAT Registration Number :

(b) N.I.C. Number : _____

(c) Name with Initials : _____

(d) Full Name : _____

(e) Address : _____ Telephone Nos. - Mobile : _____
Land : _____

E-mail : _____ (Studentship should be active by the date of exemption application).

(f) Last Year of Renewal : _____

Please Mark "✓"	
Rev	<input type="checkbox"/>
Mr	<input type="checkbox"/>
Ms	<input type="checkbox"/>
Mrs	<input type="checkbox"/>

[If the residential address, contact number/s and email ID have been changed after submitting the AAT Registration Application, kindly submit a written request along with the exemption application in order to update the changes in our database.]

Special Note:

As per CA Sri Lanka, CMA and ACCA ruling, exemptions from CA / CMA / ACCA will not be offered / restricted for AAT Passed Finalists if the students have obtained exemptions and completed AAT. Please refer complete information/instructions in the Page No. 27 of Students' Guide.

Declaration (It is compulsory to fill the following) Please mark with a "✓"

- 1. I have understood the above note
- 2. I do not wish to apply for CA / CMA / ACCA exemptions after becoming a Passed Finalist
- 3. I confirm that I need the following exemptions.
- 4. I know that exemptions once granted by AAT, can not be cancelled and the payment will not be refunded.

II. Exemptions Required

(Please mark the Subject/s or level/s Exemptions required in the relevant space given below with a "✓")

* Please refer overleaf before marking the subjects

Level-I	Subject Code	✓	Level-II	Subject Code	✓	Complete Level/s	✓		
Financial Accounting [FAC]	101		Advanced Financial Accounting and Costing [AFC]	201				Level I	
Business Mathematics and Statistics [BMS]	102		Information Systems in Digital Environment [ISD]	202					
Economics [ECN]	103		Business Law [BLA]	203					
Business Environment [BEN]	104		Business Management [BMA]	204					
Level-III	Subject Code	✓	Talent subject	Subject Code	✓	Level II			
Financial Reporting [FAR]	301		Business Communication [BC]	310					
Management Accounting and Finance [MAF]	302								
Financial Controls & Audit [FCA]	303								
Corporate & Personal Taxation [CPT]	304								

III. Have you **previously sat for the corresponding subjects** which you have now applied for exemptions? (Please note that corresponding subjects you have **passed/completed earlier** at the AAT Sri Lanka examinations need **not to be exempted.**) Yes No

IV. Have you obtained exemptions **previously**? Yes No (If 'Yes', please attach your original exemption certificate. If you have not received the exemption certificate yet for the previous exemption/s please inform us in writing)

V. Qualifications to apply for AAT Exemptions in brief

Qualification (Eg. A/L, Degree, CA Sri Lanka, CIMA, CMA etc)	Index Number	Year of the Qualification obtained	Name of the Institute / School	Subjects / Stage / Level passed	Grade/s obtained

Certified photocopies of qualification certificates as well as transcripts should be attached.

(Prior approval should be obtained if exemptions are applied from any qualification other than the qualifications specified in the Students' Guide. Certified copies of examination syllabi other than G.C.E. (A/L) should be attached.)

VI. **Exemption fees** (Attach the 'Customer Copy' of the cash deposit slip or Online transaction receipt. Please see overleaf for Exemption Fee Structure)

You may keep a photocopy of the deposit slip/Online transaction receipt for your future reference.

Amount : Rs. _____ Number which you have mentioned **33** _____
 Paid to : HNB NSB Online in the deposit slip/online receipt (7 digit Student Registration No.)
 (Please select appropriately) Bank Branch : _____ Date of payment : _____

VII. Declaration

I certify that the information provided above is true and correct.

Signature of the Student _____ Date _____ **Please see overleaf** →

VIII. **Declaration** by the students who **APPLY FOR EXEMPTIONS LATE** after the deadlines. (This is **not applicable** for students who have applied **before the deadlines.**) **P.T.O for deadlines**

I have noted the deadlines and information mentioned in the Student Guide that late exemption applications WILL NOT BE PROCESSED / will be DELAYED PROCESSING. If I have submitted A LATE EXEMPTION APPLICATION, I agree to the policies and procedures of AAT in accommodating/ not accommodating my exemption application for the particular examination. Signature : _____

For office use only	1	2	3	4	5	6
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*** If you want any exemption, both points mentioned below should be marked with a "✓" and agreed upon.**

1. I have the qualifications specified in the Registration Kit/Website to apply for the exemptions (Please refer the exemption instructions/Website)	
2. I have no intention of sitting for AAT Sri Lanka Examinations in the future for the same subjects that I've applied exemptions for (Cancellation of exemptions is not possible under any circumstances, once granted)	
3. I am aware that I am not eligible to get exemptions available for AAT Passed Finalists from CA Sri Lanka/CMA/ACCA since I have already taken exemptions for subject/s in AAT through other qualifications and I do not want to get exemptions from CA/ACCA in the future [Refer Page No. 27 of Students' Guide.]	

EXEMPTION FEES (Effective from 01st October 2024)

Examination Level	Description	Fees (Rs.)
Level - I	Per Subject	2,200/-
Level - II	Per Subject	2,700/-
Level - III	Per Subject	2,900/-
Talent subject	Per Subject	2,700/-

(Total exemption fees payable for the subjects to be exempted should be calculated based on per subject rate at each level.)

* **Exemption payment options :** You have two options to make the exemption payment.

Option 01: To bank (any branch of NSB or HNB banks) NSB (A/C No. 90_ _ 2301989) OR HNB (A/C No. 039020327099)

Note : Please mention 33 prefix with your 7 digit student registration number for the payment reference number without fail.

Option 02: Online through AAT website (<https://aatsl.lk/index.php/en/online-payment>) You can make the payment online using a credit card.

Note : Please type '33' prefix with your 7 digit student registration number for the Account ID without fail.

* See the "**Payment instructions for exemptions**" for payment details, uploaded on the www.aatsl.lk

Closing dates for applying for exemptions from AAT Sri Lanka Examinations	
Exemption closing date for the July Examination	31st of March
Exemption closing date for the January Examination	30th of September

(If you apply after the above closing dates, granting of your exemption will be delayed. Please see page No. 9 of e-Student Guide for more details)

SPECIAL NOTES

- If you wish to apply for exemptions, **it should be done before applying for AAT Sri Lanka Examinations.**
Following documents should be sent along **with the Exemption Application:**
 - 1) **Certified photocopies/clear photos of original** of Certificates/Transcripts
 - 2) **Original 'Customer Copy' of the cash deposit slip / Online transaction receipt.**
 - 3) One envelope (Self-addressed and Rs. 50/- stamped)
 - 4) A copy of **National Identity Card.**
 - 5) Copy of **AAT result sheet's** if any exam has been done.
- **If you have not received the exemption certificate** by the time you receive the exam entry form, please attach a letter stating that you've already applied for exemptions provided that you have not been communicated on any shortcomings associated with your exemption application.
- **If you have obtained any exemption previously,** send the **original "Exemption Certificate"** to AAT Sri Lanka Head office under registered cover to below address when you are applying for subsequent exemptions. If you have not received the original exemption certificate yet, please inform us in writing.
- Only registered students **with active studentship** can apply for exemptions. (should be valid for the current year)
- Exemption application should be **handed over or sent under registered cover** immediately after the registration but **prior to the Exemption Closing Dates** for each Examination.
- **Attestation of your certificates as TRUE COPIES** can be done by a Justice of Peace / Chartered Accountant / Member of AAT Sri Lanka/Public Service Officer/ an Accountant of a Government or Commercial Office / Director / Manager / Provincial Officer etc. He/She should mention the Name, Address, Position & Date and place the **valid seal without fail.**
- Exemption Certificate will be **posted within 3 weeks from the date of submission** of the exemption application under normal circumstances **provided that all the documents including payment are in order.**
- **If you don't receive any update from AAT on your exemptions within 3 weeks after submitting the exemption application, please check with AAT by sending an email to exemption@aatsl.lk.**

Please mention "**Exemption Application**" on the **top left hand corner of the envelope** which is used to send the application, without fail.

Please note that incomplete applications will be rejected without prior notice.

Application should be sent to,

Head - Student Registration & Membership

The Association of Accounting Technicians of Sri Lanka

AAT Centre, No. 540, Ven. Muruththettuwe Ananda Nahimi Mawatha, Colombo 05.

Telephone : 011 2 559 669 / 011 2 595 857, Fax : 011 2 559 299 | E-mail : exemption@aatsl.lk Website : www.aatsl.lk